



QUALITY CONTROL ENGINEER JOB DESCRIPTION

Morrow-Meadows Corporation a full-service commercial and industrial electrical contracting company providing solutions to clients in a wide range of industries along the West Coast. We are currently seeking qualified candidates for the position of Quality Control Engineer (QCE) to support our project work in Southern California.

Responsibilities:

Daily:

- Carry out field inspections of installed electrical work
- Prepare and coordinate all field and third-party testing in accordance with the contract documents, specifications and contract
- Submit, document and monitor all inspection requests from the field
- Monitor and document all contract work being executed and prepare a comprehensive daily report with measurement of daily quantities completed and resources utilized
- Assess and notify management of any potential construction issues that could impact scope, schedule, or cost
- Photo documentation of all installed electrical work
- Audit material delivered to the jobsite

Weekly/Monthly:

- Attend all meetings related to QC
- Implement procedures to resolve any non-compliance notices
- Document compliance and non-compliance with established quality control and quality assurance procedures
- Review all equipment and lighting deliveries against equipment submittals and project specifications
- Carry out surveillance and prepare observation reports for all fabricated work performed offsite
- Prepare written reports documenting QA/QC inspections, non-compliance notices and corrective actions
- Review test results to help support project milestone and power-on
- Audit of contract drawings to ensure field is installing to latest revisions

Requirements:

- High school diploma or equivalent
- Relevant electrical installation or inspection experience
- Minimum of 6 years of experience preferred

- Has a thorough understanding of construction safety, quality control and electrical construction processes
- Excellent communication, interpersonal, organizational and planning skills.
- Proficiency in MS Office (Word, Excel)
- USACE Certified preferred

Benefits:

Attracting and keeping the most talented people in the industry is a key to the stability and success of our corporation. Morrow-Meadows Corporation has structured our benefits package to ensure our employees are well compensated for their time and effort. Listed below are some key benefits all employees enjoy:

- Three Medical Benefit Options
 - HMO – Health Maintenance Organization
 - POS – Open Access Managed Care
 - HSA – Healthcare Savings Account
- Dental Insurance
- Basic Life Insurance and Accidental Death & Dismemberment
- Wellness Program
- 401 (k) Plan with employer matching contribution up to \$5,000 per employee annually
- Flexible Spending Account
- Long Term Disability Insurance
- Eight paid Holidays plus your birthday
- Paid Vacation
- A Company Bonus Program that pays out to eligible employees based on company profitability, performance and longevity
- The compensation package will be commensurate to the experience and requirements of the position

Contact information:

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